



**LOCAL REVIEW BOARD MEMBER ATTENDANCE REQUIREMENT**

Attendance by all local Review Board Members at regularly scheduled Review Board meetings is critical to the success of the case review process. Without routine, regular attendance and full participation by all members, the ability of the Board to function effectively may be jeopardized.

In accordance with the Governor's Application for Appointment, local Review Board members acknowledge:

I will attend all stated or called meetings of this entity. If I am absent from three consecutive meetings, or if I am absent from half of the meetings within a six-month period, then I will resign my appointment. However, if the Chairman excuses my absence prior to the meeting, in recognition of circumstances beyond my control (illness, family emergency, etc.), then I am entitled to retain my position.

I further understand and acknowledge the following requirements, as noted in the South Carolina Foster Care Review Board Handbook:

1. Within six months of appointment, local Review Board Members are required to participate in Orientation as scheduled by the Foster Care Review Division.
2. Attend and participate in both Regional Professional Development (RPD) and Annual Professional Development (APD) as offered by the Foster Care Review Division.

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Signature

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Date